

INTERNATIONAL ASSOCIATION FOR DENTAL RESEARCH

PROSTHODONTICS GROUP

Constitution

Article I. NAME

The name of this organization shall be the Prosthodontics Group of the International Association for Dental Research (IADR); abbreviated below as PG.

Article II. OBJECTIVES

The major objective of this Group, in addition to supporting the objectives of the IADR, shall be to promote research in prosthodontics. Special effort shall be made to accomplish the following:

- 1 Provide a forum for the exchange of interdisciplinary scientific information pertaining to prosthodontics.
- 2 Assist the IADR in developing the prosthodontic and related session of the scientific program.
- 3 Encourage the research activities of capable young prosthodontic researchers and teachers.
- 4 Gain recognition for prosthodontic research and its benefits.
- 5 Take other appropriate action agreed upon by the members.

Article III. MEMBERSHIP

Section 1. ELIGIBILITY

Any person who is engaged or interested in prosthodontic research shall be eligible for membership.

Section 2. Types of membership

There shall be four types of membership of this organization.

a) ACTIVE MEMBER

Candidates who are active members of the IADR may become active members of the PG upon their written application to the Secretary. Membership shall become final on verification of membership in the IADR and payment of PG dues.

b) **AFFILIATE MEMBER**

Candidates who do not maintain membership in the IADR may become active members of the PG upon their written application to the Secretary/Treasurer. Membership shall become final on verification of payment of PG dues. The Member shall have all the rights of active membership but may not vote or hold office.

c) **STUDENT MEMBERS**

Candidates who are full-time dental students currently enrolled in a recognized academic institution who do not hold an academic appointment or are enrolled in a recognized graduate training program, may become active members of the PG upon their written application to the Secretary/Treasurer. Student members are exempt from group dues.

d) **LIFE MEMBER**

Any person who has attained the age of 65 and has been an active member of the PG in good standing for at least 20 years is eligible for life membership. An eligible member may request life membership upon written application to the Secretary/Treasurer. Membership shall become final upon written approval by the Secretary/Treasurer. Life members shall have the rights and privileges of active membership but shall pay no dues.

Section 3. TERMINATION

- a) Membership may be terminated by a member through written notice to the Secretary/Treasurer.
- b) Non-payment of dues will be cause for the termination of membership. Reinstatement of membership will require payment of all dues and assessments from the initial delinquency.
- c) Membership may be discontinued by a two-thirds vote of the members present and voting at the annual PG business meeting, followed by notice from the Secretary/Treasurer to the member that their membership is thus terminated. A person whose membership is thus terminated may appeal the action at the next annual business meeting. Reasons for this should generally pertain to unprofessional conduct.

Article IV. GROUP CHAPTERS

Ten or more members of the PG within a Division or a non-Divisional Section, with the approval of the related Division or Section, may organize a Group Chapter of the PG for the advancement of the objectives of the Association, the Division or Section, and the PG.

Article V. MANAGEMENT

The affairs of the PG and Group Chapters shall be managed in conformity with the Constitution and Bylaws of the Association and of the related Division or non-Divisional Section.

Article VI. EXECUTIVE COMMITTEE

Section 1. COMPOSITION

The officers of the PG, and the Presidents of each PG group chapter shall constitute the Executive Committee.

Section 2. MEETINGS

The Executive Committee shall meet during the annual IADR meeting. The Committee shall receive reports and recommendations of other committees and present approved recommendations for consideration by the members in regular meetings.

Section 3. RESPONSIBILITIES

The Executive Committee shall represent the delegated powers of the PG. It shall transact all business of the PG not otherwise provided for. The Executive Committee shall authorize all expenditures and shall take all reasonable steps to avoid indebtedness.

Section 4. AUTHORITY

A majority vote of the Executive Committee shall govern, unless otherwise provided. The Committee shall have the power to overrule or modify the action of any officer of the Group.

Section 5. QUORUM

The Executive Committee shall be quorate when not fewer than 5 of its members are present.

Article VII. OFFICERS

The officers of the Group and their terms of office shall be as follows:

OFFICER	TERM	CONDITIONS
President	One-year	Office assumed after one year term as President-Elect
Immediate-Past-President	One-year	Office assumed on completion of one year as President
President-Elect	One-year	Selected by ballot of the members.

Secretary/Treasurer	Three-years	Selected by ballot of the members. May be re-elected
Program Officer	Two-years	Selected by ballot of the members. Not eligible for immediate re-election
Directors (4)	Three-years	One elected each year by ballot of the members. Not eligible for immediate re-election
IADR Council Observer	Two-years	Selected by ballot of the members. May be re-elected

Other term limitations.

No officer of other executive committee member shall be elected to a single office for more than 2 consecutive terms.

Article VIII. DUES

The annual dues for Active and Affiliate Members of the Group shall be determined by recommendation of the Executive Committee and ratification by at least a two-thirds majority of the members attending the annual business meeting. Student and Life Members will be excused from payment of dues.

In the event that the recommendations of the Executive Committee are not approved by the members attending the annual business meetings, the annual dues shall remain at the then current assessed rate.

All dues and assessments shall be paid in US dollars. The group shall accept dues submitted via IADR central office to facilitate payment by non-US members.

Article IX. MEETINGS

The PG shall hold an annual meeting coincident with that of the general session of the IADR. It shall provide its own program as part of the IADR meeting.

A Quorum shall consist of twenty members of the PG at the annual meeting.

Special meetings of the PG may be held at a time and place decided on by the majority of the Executive Committee, or by a petition from not less than 10% of the members. A decision to hold such a meeting must be communicated to members forty-five days in advance of the meeting.

Article X. PARLIAMENTARY AUTHORITY

The rules contained in Sturgis "Standard Code of Parliamentary Procedure" shall govern this Group in all cases to which they are applicable and in which they are

not inconsistent with the Bylaws or special rules of order of this Group. The President-Elect shall serve as Parliamentarian.

Article XI. AMENDMENT

This constitution may be amended by a two-thirds vote of the members present at any annual meeting of this Group, provided that notice of such amendment is given at least 30 days prior to the meeting.

Bylaws

Number 1: GROUP CHAPTERS

Section 1. MANAGEMENT

- a) The affairs of the Chapters shall be managed in harmony with the Constitution and Bylaws of the Group.
- b) Chapters shall co-operate with the Group in organizing the Prosthodontics Group program at the annual IADR session. Chapters shall be responsible for their own programs at their respective IADR Division meetings.
- c) When the IADR and an IADR Division meet concurrently, the Program Chair of the Group shall be Chair and the Program Chair of the respective Division Chapter (should one exist) shall be co-Chair of the Program Committee for the joint meeting.
- d) Chapter officers may concurrently hold office in the Group.
- e) The Chapter has responsibility to identify, nominate and elect individual(s) as required to represent the chapter at their respective divisional business meetings (This may require the individual to be a member of a specific IADR Division).

Section 2. CHAPTER MEMBERSHIP

Members of the Prosthodontics Research Group Chapters shall conform to the membership statutes listed in sections 2 a, c and d and shall be members of the PG of the IADR. PG Group Chapters may also accept affiliate members who are non-members of the PG/IADR.

Number 2: DUTIES OF OFFICERS

Section 1. PRESIDENT

- a) Shall preside at all meetings of the Executive Committee and the Group.
- b) Shall be an ex-officio member of all committees.
- c) Shall make all required individual or committee appointments not otherwise provided.
- d) Shall appoint representatives in countries where needed to assist in the distribution of information and to perform other duties pertinent to efficient administration and effective accomplishment of the Group's objectives.

Section 2. PRESIDENT-ELECT

- a) Shall assist the President in the performance of his/her duties.
- b) Shall preside at the Group meetings when the president is absent.

- c) Shall be elevated to the office of President at the end of the annual meeting following the one at which he/she was elected President-Elect.
- d) Prepare symposium proposals for the forthcoming meeting.

Section 3. SECRETARY/TREASURER

- a) Shall keep records of Group and Executive Committee meetings and submit an annual written report of the proceedings.
- b) Shall maintain the financial records of the Group and submit an annual written financial statement.
- c) Shall be responsible for the collection and disbursement of all funds pertaining to the operation of the Group.
- d) Shall transfer to his/her successor all records, property and funds in his/her possession.
- e) Shall perform such other duties as may pertain to his/her office.

Section 4 GROUP PROGRAM CHAIR

Duties of the GPC with support of the Program Committee as defined by the IADR Central Office or implied from the working history of the committee:

- a) Shall appoint in consultation with the executive committee members for abstract review.
- b) Shall attend the annual IADR Group Program Chair luncheon (and also that at the AADR meeting when the meetings are split and if the Group GPC is acting as GPC for both meetings)
- c) Shall attend the Prosthodontics Group Executive Committee meeting and other special meeting when directed by the Group President
- d) Shall develop a cohesive Prosthodontics Group program based upon communication with the Central Office and the appointed Program Committee as outlined in the GPC handbook.
- e) Shall communicate with the Chair of the Frechette Prosthodontic Research Competition to ensure abstracts considered for the award are transferred to the Prosthodontics Group for programming.
- f) Shall communicate with the Prosthodontics Group Executive Committee necessary to ensure program issues are addressed.
- g) Shall communicate with GPCs and Prosthodontics Group Executive Committee members from other IADR groups regarding the development of symposia.
- h) Shall submit written committee reports to the Prosthodontics Group Executive Committee prior to the annual business meeting.
- i) Shall communicate the actions of the Program Committee to the membership at the annual business meeting.

- j) Complete additional duties as assigned by the President to ensure effective Prosthodontics Group programming.

Section 5. IADR COUNCIL OBSERVER

Shall take part in all deliberations of the IADR Council and shall summarize the proceedings in reports to the Executive Committee and to the Group members attending the annual meeting. He/she shall also act as a liaison to the various prosthodontic organizations.

Number 3: STANDING COMMITTEES

Section 1. PROGRAM COMMITTEE

The President-Elect, the Program Officer, and one other member of their choice shall constitute the Program Committee. They shall arrange for and co-ordinate a program with the General Program Chair and the Executive-Secretary of the IADR as part of its annual scientific sessions. The Program Officer shall serve as Chair of the Committee.

Section 2. BYLAWS COMMITTEE

The Bylaws Committee shall consist of three members nominated by the President and approved by the Executive Committee for a term of three years, one member to be selected annually.

Section 3. NOMINATING COMMITTEE

The Nominating Committee shall consist of the Immediate Past President, as Chair, the President and two other members of their choice. Members of the Nominating Committee may not be nominated for any office by the Committee.

Section 4. ADDITIONAL STANDING COMMITTEES

Amendment of the Bylaws is required for the creation of additional standing committees.

Section 5. AD HOC COMMITTEES.

The President may appoint Ad Hoc Committees as needed. The tenure of the official functions of such committees will coincide with the term of office of the President who made the appointment.

Number 4: NOMINATIONS AND ELECTIONS

The Nominating Committee shall nominate Active Members of the Prosthodontic Group for all elective offices of this Group for the ensuing year and furnish the Executive Committee with the names of such candidates at least 30 days before the election at the annual meeting.

The Secretary/Treasurer shall post a list of this committee's recommended candidates in a conspicuous place at the registration desk of the annual IADR meeting at least two hours in advance of the election at the Group meeting.

Nominations may also be made by any Active Member of the Group provided such nominations are made in writing, endorsed by ten other Active Members and delivered to the Secretary/Treasurer in advance of the election proceedings.

The election and installation of officers shall be accomplished at the general business session of the Group. Election may be by acclamation or written ballot.

Voting may be done separately for each office or by inclusion of the entire slate of officers, except that any office involving a contest shall be voted upon separately.

The candidate receiving a majority of votes shall be elected.

Number 5: RESIGNATION AND REPLACEMENT OF OFFICERS AND COMMITTEE MEMBERS

Section 1. Resignation

Officers and committee members may resign by giving 30-days written notice to the President, or if the President wishes to resign to the Secretary/Treasurer.

Section 2. Replacement

The remaining term for any officer or committee members who is unable to complete his/her term of office shall be fulfilled by an individual appointed by the President with the approval of the majority of the Executive Committee. Such an appointment will not disbar that individual from being nominated at the next election for any post unless otherwise not eligible.

Number 6: REVISION OF THE BYLAWS

Recommended changes in the Bylaws shall be prepared by the Bylaws Committee and reported to the Executive Committee. If approved by the Executive Committee, the changes will be presented to the members of the Prosthodontic Group at least one month in advance of the next annual meeting. The revisions will become effective upon an affirmative vote of two-thirds of the Active Members presents and voting at the annual meeting.